

ANTOINETTE POWELL, PRINCIPAL AMPOWELL@PHILASD.ORG

325 SOUTH 7<sup>th</sup> ST. PHILADELPHIA, PA 19106 (215) 400-7840

Dear McCall families,

I wanted to share with you attendance expectations for the 2025-26 school year. Some of these expectations are new to McCall this year, while others are long-standing policies.

## **EXCUSED ABSENCES**

- Student Illness & Doctor Visits\*
- School Tours/Visits
- Death in the Family
- Family Emergencies

- Educational Trips (with prior approval)\*\*
- Required Court Appearance
- Religious Holidays
- Recovery from Injury/Accident
- \* Students who are absent for *three or more consecutive days* are required to return to school with a note from a licensed healthcare provider.
- \*\* All education trips must be approved prior to the trip in order to be excused. There are forms in the office or you can email Principal Powell & Mr. Wallace detailing the educational benefit of the trip.

## **UNEXCUSED ABSENCES**

- Family vacations
- Illness of a family member
- Babysitting
- Waking up late

## **REPORTING ABSENCES**

When your child is absent, it is important to report their absence to the school. You can do so in the following ways:

- Dojo messaging or emailing your child's teacher or emailing myself at the email address below.
- You can also report absences with the school absentee google form (scan the QR code below for the NEW 2025 ABSENTEE FORM).
- Turn in a written note to the main office or to your child's teacher.

All absence notes & absentee form submissions must be submitted *within three days of the student returning to school.* 

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## **EXTENDED/FREQUENT ABSENCES**

If your child is frequently absent from school due to medical needs or medical/psychological appointments (frequently is defined as three or more absences within a month during multiple months). The school may require a note from a licensed healthcare provider stating the reason for the frequent absences. Without a note, the school may choose to not excuse all absences.

## **NEW UPDATES**

Beginning this year, student late arrivals two hours after school admission (11am or later) or early dismissals two hours before school dismissal (1:30pm or earlier) are considered "half-day" absences and must follow the above protocol to be excused.

Also, early dismissals before 9:30am are considered full day absences and must follow the normal absence protocol to be excused.

If you have any questions or need further information regarding attendance. Please feel free to contact Mr. Wallace with the details below.

Best regards,
W. Garrett Wallace
School Improvement Support Liaison (SISL)
McCall School | School District of Philadelphia
wwallace@philasd.org | (215) 400-7840

STUDENT ABSENTEE FORM





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# 亲爱的麦考学校家长们:

我想与大家分享2025至2026学年的出勤要求。其中一些要求是麦考学校今年新制定的 ,而另一些则是长期政策。

### 有故缺勤

- 学生生病及就医\*
- 学校参观/探访
- 亲人去世
- 家庭紧急情况

- 教育旅行(需事先批准)\*\*
- 强制出庭
- 宗教节日
- 受伤/事故康复期
- \*连续三天或三天以上的学生必须携带持照医疗保健提供者的证明返校。
- \*\*所有教育旅行必须在旅行前获得批准,才能获得有故请假。办公室备有表格,你也可以发送电子邮件给Powell校长和Wallace先生,详细说明旅行的教育益处。

# 无故缺勤

- 家庭度假
- 家庭成员生病

- 照看孩子
- 睡过头了

#### 报告缺勤

当你的孩子缺勤时,请务必向学校报告。你可以通过以下方式报告:

- 通过 Dojo 消息或电子邮件联系你孩子的老师, 或发送电子邮件至以下邮箱地址给 我本人。
- 你还可以使用学校缺勤谷歌表单报告缺勤情况(扫描下面的二维码获取新的 2025 年 缺勤表单)。
- 向学校办公室或你孩子的老师提交书面缺勤说明。

所有缺勤说明和缺勤表格必须在学生返校后三天内提交。



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### 延长/频繁缺课

如果你的孩子因医疗需求或医疗/心理预约而经常缺课(频繁缺课定义为在多个月份中,一个月内缺课三次或三次以上),学校可能会要求提供持牌医疗保健提供者出具的证明,说明频繁缺课的原因。如果没有证明,学校可能会选择不给予所有缺课豁免。

## 最新更新

从今年开始, 学生入校后两小时迟到(上午 11 点或之后)或放学前两小时早退(下午 1:30 或之前)将被视为"半天"缺勤, 必须遵守上述规定才能获得有故缺勤。

此外,上午9:30之前早退,将被视为全天缺勤,必须遵守正常的缺勤规定才能获得原谅。

如果你有任何疑问或需要有关出勤的更多信息,请随时联系Wallace先生,联系方式如下。

此致,

W. Garrett Wallace 学校改进支持联络员 (SISL) 麦考学校 | 费城学区 wwallace@philasd.org | (215) 400-7840 学生缺勤表的二维码

